About MPI

The Mindanao Peacebuilding Institute (MPI) is an Asian training institute grounded in the Mindanao, Philippines, context that provides a space for people of diverse backgrounds to gather together, share, and learn in a safe environment where all viewpoints are encouraged and respected. MPI is a resource for peacebuilders: providing skills, conducting research, and building solidarity within the Asia-Pacific Region and beyond.

MPI was established in 2000 with the help of local and international organizations to bring together peacebuilders of diverse cultures from the Asia-Pacific Region to participate in its annual peacebuilding training. Since its inception, MPI has trained over 2,500 peacebuilders coming from more than 60 countries around the globe.

Aside from gaining new practical skills, many participants ascribe equal value to the bonding, friendships, and solidarity that are created among peace advocates from these countries. Indeed, MPI has become a venue where participants strengthen their commitment to peacebuilding through continuing association with peer practitioners.

In 2022, MPI will conduct its 21st Annual Peacebuilding Training and will once again endeavor to create a space where peacebuilders meet in mind, heart, and spirit to keep abreast of the challenges that the issues of peace and justice present. The MPI 2022 Annual Peacebuilding Training will take place from October 10 – 21, 2022, at Mergrande Ocean Resort, Davao City, Philippines.

Vision, Mission and Goal

MPI envisions just and peaceful communities in Asia-Pacific. To fulfill its vision, MPI seeks to deepen the commitment to justice and peace; respect for human rights; and dialogue and solidarity among individuals, institutions, and communities. MPI’s goal is for individuals, institutions, and communities to be empowered as catalysts for peace and social transformation.

TRAINING PROGRAM

The MPI 2022 Annual Peacebuilding Training will consist of six courses classified into two categories: Foundation and Thematic. These courses will be taught by a distinguished roster of facilitators from Asia-Pacific and North America. Three Foundation Courses will be concurrently offered in Week 1 and three Thematic Courses in Week 2.

<table>
<thead>
<tr>
<th>FOUNDATION COURSES</th>
<th>THEMATIC COURSES</th>
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<tbody>
<tr>
<td>The Foundation Courses lay out the fundamental parameters, approaches and processes encompassed in the field of peacebuilding.</td>
<td>The Thematic Courses build on the foundation courses by delving into particular strategic areas and focused applications.</td>
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</tbody>
</table>
Introduction to Conflict Transformation (ICT)

Wendy Kroeker (Canada) and Michael Frank A. Alar (Philippines)

This course presents an introduction to the field of conflict transformation with a focus on the theoretical understandings of conflict and conflict transformation as well as the development and application of frameworks for this field. The COVID-19 pandemic of the past two years has created social divisions polarizing communities and revealed structural injustices. Consequently, the key areas of attention will be to build an understanding of the role of conflict in peacebuilding, to enhance the application of conflict transformation skills to the analysis of conflict, and to explore the challenges and practices of intervening in conflict dynamics. Special attention will be given to the analysis of root causes of conflicts working on skills of adaptation and resilience. Opportunities will be given to reflect on strategies for one’s home and work context. The course will be experiential in nature, allowing for conflict resolution skill practice and enhancement of conflict transformation understandings through discussion and group work. Teaching methodologies will encompass large and small group discussions, role plays, interactive exercises, and case analyses.

Introduction to Peacebuilding Theory and Practice (IPTP)

Maria Ida Giguiento (Philippines) and Miriam L. Suacito (Philippines)

This course provides an overview of the peacebuilding field and introduces participants to the theories, practices, and basic skills needed to engage in peacebuilding work. As a foundation course, participants will interact with theories of peace, conflict, and violence and apply these to real-life situations and experiences in order to draw lessons useful for peacebuilders working in situations of conflict and violence. The course also introduces the complex challenges of contemporary peacebuilding and encourages the creative development of strategic peacebuilding approaches that seek to transform conflicts and violence in various contexts and cultural settings into positive social relations and structures.

Understanding Grassroots Environmental Peace (UGEP)

Vanessa Bible (Australia)

This course takes the view that Environmental Peacebuilding should have at its core the concept of “caring for country,” meaning looking after nature, our habitat, and the habitat of other species with whom we share this planet. There are often conflicts over the extraction of natural resources (mining, logging, fishing, harvesting), water and land rights, and pollution of land, water, and air. To be responsible stewards, we must make every effort to look after our planet and biosphere for all human inhabitants, other species, and future generations. In examining links between peacebuilding and the environment, participants will gain an understanding of the way in which human and environmental issues are intertwined—caring for nature is caring for humanity. Understanding this is essential to effective environmental peacebuilding. Learning will be through discussion and workshops, involving interaction in large and small groups, role plays, active learning exercises, and analyses of case studies.
**WEEK 2: October 17-21, 2022 | THEMATIC COURSES**

**Conflict-Sensitive Journalism and Content Creation: Theories and Practice (CSJ)**  
*Daniel Fritz V. Silvallana (Philippines) and Datu Beds Kali (Philippines)*

Prerequisite: Introduction to Conflict Transformation or Introduction to Peacebuilding Theory and Practice or an equivalent course or experience.

This course is designed for peacebuilding practitioners, media educators, information, communication and media officers of government, non-government and civil society organizations working in situations affected by conflict and violence. This five-day course is designed so that participants will gain a grounded understanding on the theories and practices of Conflict-Sensitive Journalism (CSJ) and the ways to integrate these principles into content creation and communications work, and become more confident and skilled in accompanying their respective organizations and institutions in integrating conflict-sensitive journalism in their work and practices. They will learn through a participatory process that will include small group, peer-to-peer learning exchanges, roundtable and plenary discussions, case investigations, short presentations, and simulation.

**Dealing with Trauma in Times of Crisis (DTTC)**  
*Gladston Xavier (India) and Florina Xavier (India)*

This course is designed to enhance the basic awareness of trauma and highlight the importance of a trauma-informed approach to deal with current challenges. Using interactive methods of elicitation, role plays, situational analysis, case studies and theater, the course will enable participants to gain a broad understanding of the concepts of trauma and enable participants to identify the causes and reactions to trauma; understand the dynamics of trauma and its impact; and use a set of tools and techniques to support those in need. This course will be beneficial for those who are actively working in the fields of development, peacebuilding, social work, human rights, and individual, institutional and community care.

**Theory and Practice of Peace Advocacy (PA)**  
*Vanessa Bible (Australia) and Gabrielle Aziza Sagaral (Philippines)*

This course introduces participants to the theory and practice of peace advocacy. Whether participants’ backgrounds are in social justice, environmental advocacy, natural resources, working with youth, community development, or any other peace-related field, this course will be applicable to those wishing to further build their advocacy skills. It will focus on some of the most important aspects of peace advocacy, including the theory of social and environmental justice, stakeholder negotiation, nonviolent communication, conflict transformation, and leadership. The course is designed to help individuals to identify and develop their own unique advocacy skillset, tailored towards their own existing or future professional field. By the final session, participants will have developed their own ‘peacebuilding toolkit.’
### ADMISSION CRITERIA

- ✔ Have the ability to effectively communicate in English (oral and written).
- ✔ Have at least two years’ experience in peacebuilding or in related areas of development or human rights.
- ✔ Able to clearly outline objectives/strategies for applying the lessons and skills learned from the training to one’s work situation or specific context in a Statement of Intent. (See the [application form](https://mpiasia.net/mpi2022docupload).)
- ✔ Mature and committed to fully participate in the courses.
- ✔ Open to dialogue with people of other faiths and cultures.

### APPLICATION PROCESS AND COURSE FEES

**Application Process**

1. Complete the Online Application Form or [download the Application Form](https://mpiasia.net/mpi2022docupload) and upload it along with the required documents listed below at [https://mpiasia.net/mpi2022docupload](https://mpiasia.net/mpi2022docupload). **PLEASE DO NOT SEND ANY DOCUMENTS, ESPECIALLY THOSE WITH SENSITIVE PERSONAL INFORMATION, BY REGULAR EMAIL.** You may also mail your application and required documents to: Mindanao Peacebuilding Institute Foundation, Inc., Apt. 301, Casa Graciana Inn, 6 Juna Avenue, Matina, 8000 Davao City, Philippines or drop them off in person.

2. Submit the following required documents:
   - Curriculum Vitae/Résumé
   - Letter of Recommendation
   - A Copy of your Passport ID Page *(for international participants)*
   - A Copy of the Page of your Philippine Visa *(for international participants living/working in the Philippines)*

3. Only applications with completed requirements will be processed. The deadline for receipt of applications is **September 16, 2022**. All requirements should be uploaded and submitted by **September 23, 2022**. Applications not completed after the latter date will be automatically canceled.

4. An acceptance letter along with a billing statement will be sent to you once your application has been reviewed by MPI.

5. **Once payment is received, a confirmation letter will be sent to you, confirming your slot in the training.**

   **NOTE:** Acceptance only means you have a tentative slot in the course(s). **RESERVATION and CONFIRMATION of your slot will only follow once your full payment has been received by MPI.**
Course Fees

<table>
<thead>
<tr>
<th>CLASSIFICATION</th>
<th>Course Fee (Per week)</th>
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<tbody>
<tr>
<td>Live-In</td>
<td>Live-Out</td>
</tr>
<tr>
<td>International organizations based outside the Philippines</td>
<td>US$700 US$600</td>
</tr>
<tr>
<td>International organizations with office/s in the Philippines and</td>
<td>PhP23,000 PhP19,500</td>
</tr>
<tr>
<td>Philippine government agencies</td>
<td></td>
</tr>
<tr>
<td>Philippine organizations/institutions</td>
<td>PhP18,000 PhP14,500</td>
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Course Fees Include

<table>
<thead>
<tr>
<th>LIVE-IN</th>
<th>LIVE-OUT</th>
</tr>
</thead>
<tbody>
<tr>
<td>● Course tuition</td>
<td>● Course tuition</td>
</tr>
<tr>
<td>● Course materials/handouts</td>
<td>● Course materials/handouts</td>
</tr>
<tr>
<td>● Processing fee</td>
<td>● Processing fee</td>
</tr>
<tr>
<td>● Other course-related expenses</td>
<td>● Other course-related expenses</td>
</tr>
<tr>
<td>● Simple dormitory-style accommodations</td>
<td>● Lunch, dinner, and snacks</td>
</tr>
<tr>
<td>● Full meals and snacks</td>
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NOTE: Applicants who wish to utilize the live-out arrangement should indicate it on their application form to ensure proper billing.

PAYMENT SCHEME

Please wait for the billing statement that will be sent to you along with your acceptance letter after receipt and review of your application, before you send your payment. You may select either one of the two options:

**Option One:** Full payment of the course fee on or before **September 23, 2022**, through a bank transfer, PayPal (credit card, debit card, or PayPal account), or directly in cash at MPI’s office. This will reserve and confirm your slot in the course(s) you have selected.

**Option Two:** Non-refundable down payment of 25% of one-week course fee by **September 23, 2022**, through a bank transfer with the remaining balance paid on or before the day of registration (October 9 for Week 1 and October 16 for Week 2). This will reserve your slot in the training but not the course/s selected until full payment is received. If the course you chose is already filled by the time you make full payment, you may be enrolled in a different course that has available slots.
Please transfer your payment to the following bank or online accounts:

<table>
<thead>
<tr>
<th>DOLLAR ACCOUNT</th>
<th>PESO ACCOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bank Name:</strong> Bank of the Philippine Islands</td>
<td><strong>Bank Name:</strong> Bank of the Philippine Islands</td>
</tr>
<tr>
<td><strong>Davao Main Branch</strong></td>
<td><strong>Davao Main Branch</strong></td>
</tr>
<tr>
<td><strong>CM Recto Street</strong></td>
<td><strong>CM Recto Street</strong></td>
</tr>
<tr>
<td>8000 Davao City, Philippines</td>
<td>8000 Davao City, Philippines</td>
</tr>
<tr>
<td><strong>Account Name:</strong> Mindanao Peacebuilding Institute Foundation, Inc.</td>
<td><strong>Account Name:</strong> Mindanao Peacebuilding Institute Foundation, Inc.</td>
</tr>
<tr>
<td><strong>Dollar Savings Account No.:</strong> 2084-0541-38</td>
<td><strong>Peso Savings Account No.:</strong> 2083-8730-38</td>
</tr>
<tr>
<td><strong>SWIFT Code:</strong> BOPIPHMM</td>
<td></td>
</tr>
<tr>
<td><strong>PAYPAL:</strong> To pay with a credit card, debit card, or PayPal account, go to <a href="https://mpiasia.net/mpi2022payment">https://mpiasia.net/mpi2022payment</a>.</td>
<td></td>
</tr>
</tbody>
</table>

Once payment has been transferred, please scan a copy of the transaction/deposit slip or your receipt of payment from PayPal and email it to apply@mpiasia.net. This will verify your payment and will serve as the basis for the issuance of an official receipt. **Bank charges for electronic payments should be shouldered by the applicant.**

### IMPORTANT CONSIDERATIONS

#### Withdrawal Policy

For participants enrolled for two weeks: MPI will refund 100% of the tuition fee if cancellation of application is made three weeks prior to the training schedule (**on or before September 19, 2022**); a 75% refund, if cancellation is made two weeks (**on or before September 26, 2022**) before the training; and a 50% refund if participants withdraw a week (**on or before October 3, 2022**) before the training schedule.

For participants enrolled for one week only: MPI will refund 100% of the tuition fee if cancellation of application is made three weeks prior to the start of the course; a 75% refund, if cancellation is made two weeks before the course; and a 50% refund for cancellation made a week before the course begins.

If an international participant must withdraw because their visa was denied, MPI will provide a 100% refund, less a 10% non-refundable processing fee, provided this is done a week before the start of class.

MPI reserves the right to withhold a 10% non-refundable processing fee for each cancellation. **No refund** will be issued for cancellation made less than a week prior to the start of the course/training schedule.

#### Accommodations and Meals

For live-in participants, check-in time at the venue will start at 2:00 PM in the afternoon of Sunday.

For live-in participants who will only stay for one week, please note that accommodations are covered from the afternoon of registration on Sunday until Saturday morning. Meals begin with dinner on the evening of registration and end with breakfast on Saturday.
For those who have chosen to live-out, you will have to make the necessary arrangements for your accommodations and your transportation to and from the venue each day at your own time and expense. MPI can provide a list of contact details of hotels and inns upon request.

For both live-in and live-out participants, if you have special dietary needs, please note it on the application form.

**Travel Costs and Arrangements**

Participants or their sponsoring organization will have to cover all travel expenses (international and domestic airfares, local transportation, visa fee, etc.) and make the necessary travel arrangements.

**Visa Assistance**

Most foreign nationals "who are traveling to the Philippines for business and tourism purposes are allowed to enter the Philippines without visas for a stay not exceeding thirty (30) days, provided they hold valid tickets for their return journey to port of origin or next port of destination and their passports are valid for a period of at least six (6) months beyond the contemplated period of stay.” Please see [https://www.dfa.gov.ph/list-of-countries-for-21-day-visa](https://www.dfa.gov.ph/list-of-countries-for-21-day-visa) to determine if your country is listed as one whose nationals are allowed to enter the Philippines without a visa for a period of 30 days. Those holding Hong Kong or Macau passports should see the bottom of that page.

If your country is not listed, please see the general guidelines and requirements here: [https://www.dfa.gov.ph/guidelines-requirements](https://www.dfa.gov.ph/guidelines-requirements). However, we strongly urge you to visit or contact the nearest Philippine consulate/embassy that is designated to issue a visa to nationals from your country for their specific requirements since these vary widely and, in some countries, are very strict. You may also require documents from MPI that will be provided to you. We encourage you to begin this process as soon as possible.

**COVID-19 Protocols**

MPI highly encourages everyone to be fully vaccinated against COVID-19 prior to the start of the training. Please check with your airlines or travel agent for the latest information on entry requirements to the Philippines regarding vaccination as well as your country or locality’s minimum health requirements. We will not require proof of vaccination as part of the application process or upon entry to the training venue.

**Medical-Related Expenses**

Medical-related costs are the responsibility of the participants or their sponsoring organization. It is advisable that you consider purchasing travel medical insurance to cover any medical expenses you may incur during your trip.

**Classes**

Class numbers will be limited to 25 participants per course on a “first-come, first-served” basis. So, it is important that you select alternate courses in case your first choice is not available.

Classes are held from Monday to Friday and are typically from 8:00 AM until 5:00 PM, with lunch and coffee breaks.

**Registration**

Registration will be held between 3:00 PM – 6:00 PM on October 9 and October 16, 2022, at the training venue in Davao City. Arrival in Davao City should be on the day of registration. Please inform the MPI staff if you will be arriving early and if you need assistance for your board and lodging arrangements. These expenses for early arrivals or late departures are the responsibility of the participant.
Data Privacy Rights

MPI is not only duty bound by law but also believes that it must observe and respect your data privacy rights. Under Philippine RA10173, these rights include:

- The right to be informed
- The right to access
- The right to object
- The right to erasure or blocking
- The right to damages
- The right to file a complaint
- The right to rectify
- The right to data portability

To learn more about MPI’s Privacy Policy, please visit https://mpiasia.net/privacy.html or contact our Data Protection Officer, Fred Goddard, at web-admin@mpiasia.net or at telephone number (+63) 82 295-3776.

REMINDER: Deadline for Receipt of Applications: September 16, 2022

You may also want to read our frequently asked questions about the training on our website. For further inquiries, please contact us at:

Mindanao Peacebuilding Institute Foundation, Inc.
Apt. 301, Casa Graciana Inn, 6 Juna Avenue
Matina, 8000 Davao City, Philippines

Tel: (+63) 82 295-3776
Mobile: (+63) 919-073-6501
Email: mpi@mpiasia.net

Or visit www.mpiasia.net
Facebook page: www.facebook.com/mpiasia