



MPI 2020 ANNUAL PEACEBUILDING TRAINING

MPI 2020: A Vision of Peace

PLEASE NOTE: Due to the COVID-19 pandemic, this year's Annual Peacebuilding Training has been postponed until later in 2020. When selecting the courses for this year's Annual Peacebuilding Training, please be aware that, at this point, the courses and facilitators are subject to change.



The Mindanao Peacebuilding Institute Foundation, Inc. (MPI) considers your privacy very important and adheres to the 2012 Data Privacy Act of the Philippines. See MPI's privacy policy at <https://www.mpiasia.net/privacy.html>. For any questions or concerns regarding your data that is processed by MPI, please contact our Data Protection Officer, Fred Goddard, at web-admin@mpiasia.net or at telephone number (+63) 82 295-3776 or mobile number (+63) 948-494-1579. Please be sure to read and check the appropriate consent boxes at the end of this application.

Instructions: Please fill out/check the appropriate boxes with the correct information. Save the form and then upload it along with any additional documents at <https://mpiasia.net/mpi2020docupload> or through [Firefox Send](#) (see the appendix). **Please DO NOT email your application or any other sensitive documents to us.** You also may opt to securely fill out the application form online by going to MPI's website: www.mpiasia.net/applympi2020

DEADLINE FOR APPLICATIONS:

April 1, 2020

We recommend using Adobe Reader for completing this form.
You may download it for free from get.adobe.com/reader/.

An Early-Bird Discount of 7% will be applied to applicants who will submit their application on or before March 15, 2020.

1. Personal and Contact Information:

Date of Application (dd/mm/yyyy)			
Name (as in ID)			
Prefix (Mr/Ms, etc)	Last Name/Surname	First Name/Given Name	
Middle Name	Nickname/Short Name	Suffix (Jr/Sr)	
Nationality			
Preferred Mailing Address			
Street Address (House Number, Apt, PO Box)			
City/Town	Department/State/Province	Postal Code/Zip Code	Country
Mobile Number*	Preferred Email Address		
Female	Male		
Sex	Date of Birth (dd/mm/yyyy)	Religion/Faith Tradition	
English Fluency: All classes at MPI are conducted in English. Please rate your English fluency from 1-5 in the areas of speaking, listening, writing and reading, with 5 being the highest (fluent) and 1 the lowest.			
Oral: Speaking	Listening	Written: Writing	Reading
*For telephone numbers, be sure to include country and area codes in the following format: (+country code) area code number. For example: (+63) 82 295-2776.			

Organization			
Organizational Street Address			
City/Town	Department/Province/State	Postal Code/Zip Code	Country
Official Email Address (if different from Preferred Email Address)			
Job Title/Position			
Classification of Organization		Office Phone*	
Sponsoring Organization for this Training (If different from above)			
Special Dietary Needs (e.g. food requirements/preferences, food allergies)			
Diabetic Gluten-free Halal Vegan Vegetarian		Other	
		Food Allergies (please specify)	
Do you have any health issues/problems of which we should be aware?			
Type of Accommodations		Live-In	Live-Out
MPI Alumnus/a	Yes No	Year(s) Attended	Course/s Attended
Please state the year/s and course/s you attended			
Where did you learn about MPI's Annual Peacebuilding Training?	MPI Website Organization with which you work Other	MPI Facebook Page	MPI Promotional Material PCDN website Idealist.org
Passport Details (For International Participants and those Internationals living in the Philippines)			
Passport Number		Date of Issue	
Place of Issue		Expiry Date	
Visa Assistance	Do you need assistance obtaining a visa to the Philippines?		Yes No
*For telephone numbers, be sure to include country and area codes in the following format: (+country code) area code number. For example: (+63) 82 295-2776.			

2. Course Selections

PLEASE READ THE FOLLOWING INSTRUCTIONS VERY CAREFULLY.

Each week, MPI offers either four or five courses that run concurrently. Therefore, you will only be able to attend one course per week. Acceptance to the course is on a **first-come, first-served basis**. There is a possibility that you may not get your first choice, so it is important to indicate your other preferences. In the boxes below, please indicate 1 for your first choice, 2 for your second choice, 3 for your third choice, 4 for your fourth choice and 5 for your fifth choice.

Please note: *Conflict Resolution Skills: Mediation and Dialogue* and *Introduction to Monitoring and Evaluation for Peacebuilding Practitioners* in Week 2 have the following prerequisites: *Introduction to Conflict Transformation* or *Fundamentals of Peacebuilding* or an equivalent course or experience.

FLUENCY IN ENGLISH IS REQUIRED FOR ALL COURSES.

Example of preferred courses for Week 1:

3	FUA – From Understanding to Action: Designing Conflict Sensitive Interventions
4	FPB – Fundamentals of Peacebuilding
1	ICT – Introduction to Conflict Transformation
2	PEP – Peace Education as a Peacebuilding Process

Week 1:	Foundation Courses
	FUA – From Understanding to Action: Designing Conflict Sensitive Interventions
	FPB – Fundamentals of Peacebuilding
	ICT – Introduction to Conflict Transformation
	PEP – Peace Education as a Peacebuilding Process

Week 2:	Thematic Courses
	CRS – Conflict Resolution Skills: Mediation and Dialogue
	CEP – Cultivating Environmental Peace
	DTTC – Dealing with Trauma in Times of Conflict
	MEPP – Introduction to Monitoring and Evaluation for Peacebuilding Practitioners
	UCIRP – Understanding Culture and Identity as a Resource for Peacebuilding

Week 3:	Thematic & Field-Based Courses
	AACP – Arts Approaches to Community-Based Peacebuilding
	CBCT – Community-Based Conflict Transformation: Experiences and Practices of Grassroots Peacebuilding in Mindanao (Field-Based Course)
	IPCB – Indigenous Peoples’ Culture-Based Conflict Resolution Practices: Its Potential Contribution to Mainstream Peacebuilding in the Philippines (Field-Based Course)
	IRPB – Interreligious Peacebuilding: Approaches for Cooperation, Social Cohesion and Reconciliation

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3. Additional Information

The following information must be received before applications are processed.

- A. **Statement of Experience.** In 600 words (250 word-minimum), please describe relevant work and personal experience that motivate and prepare you for study at the Mindanao Peacebuilding Institute.

- B. Statement of Intent: In 600 words (250 word-minimum), please describe your overall objectives for studying at the Mindanao Peacebuilding Institute. Please indicate the ways in which you expect to apply what you learned at the training, be it in your personal life, in your community or at work.

Mindanao Peacebuilding Institute Foundation, Inc.
2020 Annual Peacebuilding Training
Consent Form

Data Privacy Consent:

In compliance with the Data Privacy Act (DPA) of 2012, and its Implementing Rules and Regulations (IRR) effective since September 8, 2016, I allow the Mindanao Peacebuilding Institute Foundation, Inc. (MPI) to process this application and, if accepted, provide certain services in relation to MPI's 2020 Annual Peacebuilding Training.

As such, I agree and authorize MPI to:

1. Use and process the information provided in this application to determine qualification for acceptance, placement in the appropriate course, ongoing communication, and, if necessary, assist in obtaining a visa.
2. Retain and store my information for a period of five years from the date of the application if not accepted, and seven years if accepted into the 2020 Annual Peacebuilding Training in a secure manner for both electronic and physical copies.
3. Share my information with the facilitators for course development and class activities, and with third parties for any legitimate purposes in relation to the training, such as room arrangements and meals. I am assured the security systems are employed to protect my information.
4. Upon completion of the training, if I am accepted, to include my name, email address, and basic contact information in MPI's alumni database and alumni newsletter email list for future communication.

Name

Signature*

Date: _____

Directory Consent:

Please check the appropriate box to indicate consent.

YES, I allow MPI to include my contact information in class and overall directories used for communication among and between participants, facilitators and the secretariat of the MPI 2020 Annual Peacebuilding Training.

NO, I do not allow MPI to include my contact information in class and overall directories used for communication among and between participants, facilitators and the secretariat of the MPI 2020 Annual Peacebuilding Training.

Photo/Video/Promotion Consent:

Please check the appropriate box to indicate consent.

YES, I consent to MPI using any photographs or video recordings that are taken of me while participating in the Annual Peacebuilding Training for use in MPI brochures and program materials that are distributed both in printed form and on the Internet.

NO, I do not consent to MPI using any photographs or video recordings that are taken of me while participating in the Annual Peacebuilding Training for use in MPI brochures and program materials that are distributed both in printed form and on the Internet.

* Please see here for information on how to digitally sign a PDF Document: <https://www.wikihow.com/Digitally-Sign-PDF-Documents>

Please also provide the following:

C. Letter of Recommendation and Curriculum Vitae/Resume

Please upload a **Letter of Recommendation** from an organization that knows you and your work. The letter should include: how long they have known you; in what capacity they have observed your work; what your work entailed; your facility in the English language; and in what ways they think this training will be helpful to you. The recommending organization/person may upload the letter directly. We also request that you upload your most recent **Curriculum Vitae/Resume**.

For International Applicants (including those living/working in the Philippines) only:

D. Together with your Letter of Recommendation and Curriculum Vitae/Resume, please upload a scanned copy of your **Passport ID Page and for those living/working in the Philippines, a copy of the page with your Philippine visa.**

Please upload these documents at: <https://mpiasia.net/mpi2020docupload>

Or through Firefox Send (see appendix): <https://send.firefox.com>

You may also mail or bring in person this application and your documents to the address below. **Please DO NOT send any documents with personal information by email.** If you have any difficulty in uploading the documents, please contact us at apply@mpiasia.net.

Please note: If you completed this form on your computer, below is a sample of how your name will appear on your ID for the training. Please be sure this is how you would like your ID, especially the name by which you would like to be called (nickname). If not, please make the changes to your name (first, last, and/or nickname) at the beginning of this form.

MPI 2020 Annual Peacebuilding Training MPI 2020: A Vision of Peace
PARTICIPANT

Mindanao Peacebuilding Institute Foundation, Inc.
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Matina, 8000 Davao City, Philippines

Tel: (+63) 82 295-3776

Email: mpi@mpiasia.net

Or visit www.mpiasia.net
www.facebook.com/mpiasia

Appendix

Firefox Send

Firefox send is an easy and secure way to share files. It does so with end-to-end encryption and a link that automatically expires. You can do so without having an account, but signing up gives you more options, and you can sign up for free.

Directions:

1. Go to the Firefox Send website: <https://send.firefox.com>.
2. Select the files to upload or drag and drop them onto the indicated box. You can upload all your documents at once since there is a generous limit of 1GB even if you do not sign in.
3. Select the “Expires after” options. We recommend you set it to 1 download and 7 days. That gives us more time to download in case we are not in the office.
4. We would recommend selecting “Protect with password.”
5. Click on Upload.
6. You will then be given a link that is something like:
<https://send.firefox.com/download/4979ef257709c81b/#b3eebY8DEgaO2Ngl63YwUA>

Be sure to copy the entire link and email that to apply@mpiasia.net, or click on Share link where you will also be given different options to share the link.

7. If you have password protected the link, send it to apply@mpiasia.net in a **separate email**.
8. If you need to send additional documents, just follow steps 1 to 7 whenever those documents are ready.